**INTERNAL EXAMINER DISSERTATION REPORT**

Please complete this form and give a mark *independently* of the other marker.

Please also complete the College form and the other forms if needed.

Return all the forms to an ITO by FRIDAY 15th SEPTEMBER

Name of Candidate: _________________________________________________

Title of Dissertation: _______________________________________________

Name of Marker: ___________________________________________________ First marker*/Second marker*

Mark : ____________% 

Please tick the appropriate box for each of the following criteria:

0: not applicable, 1: inadequate, 2: poor, 3: fair, 4: good, 5: excellent.

<table>
<thead>
<tr>
<th>BASIC CRITERIA</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<tbody>
<tr>
<td>A. Understanding of the problem</td>
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<td>B. Completion of the project</td>
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<td>C. Quality of the work</td>
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<td>D. Quality of the dissertation</td>
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<tr>
<th>ADDITIONAL CRITERIA</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
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<tbody>
<tr>
<td>E. Knowledge of the literature</td>
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<td>F. Critical evaluation of previous work</td>
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<td>G. Critical evaluation of own work</td>
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<td>H. Justification of the design decisions</td>
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<td>I. Solution of any conceptual problems</td>
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<td>J. Amount of work</td>
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<th>EXCEPTIONAL CRITERIA</th>
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<tbody>
<tr>
<td>K. Evidence of outstanding merit?</td>
<td>No*/Fair*/Good*</td>
</tr>
<tr>
<td>L. Contains publishable material?</td>
<td>No*/Maybe*/Yes*</td>
</tr>
<tr>
<td>M. Should be considered for a Prize?</td>
<td>No*/Maybe*/Yes*</td>
</tr>
</tbody>
</table>

* Delete as appropriate
GENERAL COMMENTS

I have*/have not* seen a demonstration of the project.

COMMENTS FROM SUPERVISOR ONLY

Mitigating Factors:

Extent of student’s self-direction:

Signature(s) 

Date
NOTES FOR GUIDANCE ON DISSERTATION ASSESSMENT

0-36: The dissertation is inadequate in each of the basic criteria. The candidate is deemed not to have duly performed the work of the project and will fail for both MSc and Diploma.

37-39: The dissertation is poor on each of the basic criteria and is marginally unsatisfactory for the award of a Diploma. The candidate will receive a Diploma when necessary minor amendments have been made to the satisfaction of the examiners.

40-46: The dissertation is poor on each of the basic criteria but satisfactory for a Diploma; the candidate will fail for MSc.

47-49: The dissertation is fair on each of the basic criteria but is marginally unsatisfactory for award of the MSc. The candidate will receive the MSc when necessary minor amendments have been made to the satisfaction of the examiners.

50-52: The dissertation is fair on each of the basic criteria. The MSc will be awarded.

53-56: The dissertation is at least fair on each of the basic criteria and is fair on some of the additional criteria.

57-59: The dissertation is at least fair on each of the basic criteria and is fair on most of the additional criteria.

60-62: The dissertation is at least good on each of the basic criteria and is at least fair on each of the additional criteria.

63-66: The dissertation is at least good on each of the basic criteria and is at least fair and sometimes good on each of the additional criteria.

67-69: The dissertation is at least good on each of the basic criteria and is at least fair and most times good or excellent on each of the additional criteria.

70-79: The dissertation is good or excellent on each of the basic and additional criteria.

80-89: The dissertation is good or excellent on each of the basic and additional criteria and also has some elements of the exceptional criteria.

90-100: The dissertation is good or excellent on each of the basic and additional criteria and also shows clear evidence of the exceptional criteria.

Note that the ‘completion’ criterion, B, covers achievement of the original objectives, achievement of modified objectives or providing convincing evidence that the objectives are unachievable. The ‘outstanding merit’ criterion, K, includes originality and the excellence of engineering.

Many dissertations will not fit neatly into any category, e.g. strong on additional criteria, but weak on a basic one. In this case, you are asked to trade one criterion off against another as best you can, bearing in mind that failure on a basic criterion is a serious fault.

If you are aware of any mitigating factors which should be taken into account, please do not compensate for them in your assessment but mention them in the appropriate section in your report and indicate the degree of compensation you feel would be appropriate. If you feel that the dissertation does not do justice to the work carried out by the candidate, please make this clear in your report together with an explanation. In any case please give reasons for your overall grading.

In the General Comments section, include a little contextual information as to what the thesis is about, in no more than one sentence or two. Supervisors should also note the extent to which the candidate was self-directed or required close supervision. Highlight original contributions by the candidate or novelty in the project. If the project involved extending existing code, try to estimate how much work was put into researching the pre-existing background.

You are invited to nominate the dissertation for a prize if you think this is appropriate. Making such a nomination here will allow External Examiners to adjudicate between competing projects.
NOTES ON THE DEMONSTRATION

Although the demonstration is not an assessed part of the dissertation evaluation per se, you are invited here to make notes on your perception of the student’s demonstration. These will be passed to the moderator should moderation later be required and to the External Examiners, to aid their deliberations.

Name of Candidate: ____________________________________________________________

Title of Dissertation: ________________________________________________________

Name of Marker: _____________________________________________________________First marker*/Second marker*
Subsequent to each marker independently filling in the assessment form and after having returned it to the ITO, the markers may choose to submit an agreed mark on this form. If the mark differs significantly from one or other of the two separate marks, you must give reasons for the mark proposed.

Name of Candidate: ____________________________________________

Title of Dissertation: __________________________________________

Names of Markers: ____________________________________________

Agreed Mark : _______%

REASONS FOR THE AGREED MARK